

# General Information and Arrangements for the IOCCG-26 Committee Meeting

ESA-ESRIN, Frascati, Magellan Meeting Room, 27 - 29 June 2022

## Meeting Details

The 26<sup>th</sup> IOCCG Committee meeting will take place from 27 - 29 June 2022 in Frascati, Italy, and will be hosted by the European Space Agency, which is gratefully acknowledged. The meeting will take place in the Magellan Meeting Room located in building 1 at ESA-ESRIN. The IOCCG Executive meeting will take place during the afternoon of 29 June 2022 (Executive members only). Please see the [meeting website](#) for the agenda and other information.

**Note:** *Participants are requested to wear a mask while on ESA premises, including while seated in the meeting room.*

Due to the continuing impact and uncertainty caused by the COVID-19 pandemic, both meetings will have a virtual (online) component for members to participate remotely. Login details have been provided by email and are on the meeting website. Most presentations during the meeting will be pre-recorded to accommodate online participants in different time zones. Presentations can be uploaded into the [ESA Drop Box](#) created for the meeting. The password for the Drop Box was communicated via email (note: this link will expire on 28 August 2022).

## Directions to Frascati from the Airport

Directions from Rome Fiumicino International airport to the Frascati area are available [on ESA's website](#). A taxi from Rome Leonardo da Vinci Fiumicino airport to ESRIN takes approximately 45 min in non-peak hours (distance: 44 km). Instructions for taking the train from the airport to Rome Termini station (Leonardo Express, ~35 minutes) and from Rome Termini central station to Frascati station (hotel location) or Tor Vergata station (100 m from ESRIN, ~25 min), are also available on the website. If you travel from Rome to Tor Vergata station you are advised to travel in the front part of the train (first four carriages).

## Shuttle Bus to ESA-ESRIN from Frascati center

A private shuttle has been arranged from Frascati center to ESA-ESRIN and back each day for IOCCG participants staying in the village.

- **Monday 27/06**  
pick-up at 8:00 from Frascati Piazza Marconi (close to the kiosk) towards ESRIN + 17:30  
from ESRIN to Frascati

- **Tuesday 28/06**  
pick-up at 8:15 from Frascati Piazza Marconi (close to the kiosk) towards ESRIN + 17:30 from ESRIN to Frascati
- **Wednesday 29/06**  
pick-up at 8:15 from Frascati Piazza Marconi (close to the kiosk) towards ESRIN. No return journey has been arranged.

For those with their own transport there is free parking just outside ESA-ESRIN at the nearby Tor Vergata train station. Note that parking is in high demand, and this parking lot gets full by 8:30 am. A garage with available parking spots is also located nearby.

## Security at ESRIN

Once at ESRIN: a guard will check all ID cards/passports while on the shuttle bus (see below). The document needs to be shown every morning. A dedicated badge will be given to each participant at the Magellan room and needs to be kept for the 3 days of the meeting.

## Lunch at ESA

ESA will kindly provide a welcome lunch buffet for all participants on Monday in a dedicated room with a terrace and a nice view of Rome. Lunch on Tuesday and Wednesday will be in the ESA canteen (participants will be given a ticket to show to the canteen's cashier). The lunch break on these two days will be scheduled later (around 1:30 pm) to avoid the canteen rush hours.

## ESA Welcome Dinner

ESA has also kindly offered to host an IOCCG Welcome Dinner on Tuesday evening, 28 June 2022 at 19:30. You were to RSVP to the dinner by email. The dinner will be held at:

Cacciani Restaurant

Frascati, Via Armando Diaz 13



## General Information on Area

Frascati is one of the towns in the “Castelli Romani” area, so named for the many Roman villas scattered throughout the region’s small towns. It is located ~20 km south of Rome, close to the ancient city of Tusculum. It is renowned for its beautiful villas and quality wines. The most important archeological finding in the area is a patrician Roman villa dating back to Ancient Roman times. Its healthy climate and proximity to Rome has meant that Frascati has always been a centre of attraction for both Italian and foreign tourists. The link below provides a summary of things to do in Frascati and the surrounding villages area without venturing to Rome.

<https://www.wantedinrome.com/news/getting-to-know-the-castelli-romani-a-beginners-guide.html?fbclid=IwAR1-SskAmURTgrGMFh1VjDL3sGT463QzLbimPJsbfCXtSb4NOUzfElkFW8A>

**See also the Castelli Romani Guidebook at:**

<https://www.easyfrascati.com/castelliromaniguide.html>

## Hotel Accommodation in Frascati

ESA has agreements with several hotels in Frascati for special rates (see #1 - 4 below) . You are advised to book your hotel accommodation early, since availability may be limited. To receive the special ESA rates (single occupancy) please notify the hotel that you will be attending a meeting at ESA-ESRIN. You may also book your accommodation using an online booking company for better rates (e.g., booking.com, agoda.com, expedia.com) rather than booking directly with the hotel.

1. [Hotel Flora](#) Email: info@hotel-flora.it  
ESA rate €110.00 per night including breakfast.  
Conveniently located in the village, ~400 m from the train station.
2. [Hotel Villa Mercedes](#)  
ESA rate €94.00 including breakfast + €2.00 tax.  
Not in the village – only convenient with a car!
3. [Hotel Colonna](#) Email: hotelcolonna@hotelcolonna.it  
ESA rate €80.00 including breakfast.  
Conveniently located in the village, ~250 m from the train station.

4. [Hotel Giadrina/Cacciani](#):  
ESA rate €74.00 including breakfast.  
Conveniently located in the village, ~180 m from the train station.
5. [Hotel Bellavista](#): ~ €74 per night including breakfast.  
No special ESA rates but easy to book online.  
Conveniently located in the village, ~180 m from the train station.

## COVID-19 Entry/Exit Requirements for Italy

Many countries are easing COVID-19 travel restrictions but we strongly recommend that you verify if the local authorities of both your current location as well as Italy have implemented any restrictions or requirements related to travel during the COVID-19 pandemic. Remember to consider your transit points as well, since transit rules are in place in many destinations. This could disrupt your travel. Some countries may not recognize or accept proof of vaccination issued by your country for entry, or you may not be exempt from quarantine requirements. You may need to obtain a translation, a notarization, an authentication, or the legalization of the document.

### Useful links

- [Entry requirements to European Union countries](#)
- [Travel restrictions and health requirements](#) - United Nations World Tourism Organization (UNWTO) and International Air Transport Association (IATA)

## Visa Information

Citizens of several countries do not require a visa to enter Italy for stays less than 90 days, while other countries require a Schengen visa (see <https://www.schengenvisainfo.com/who-needs-schengen-visa/>). You are advised to contact your nearest Italian Embassy or Consulate to confirm whether or not you require a visa to enter Europe.

If you require an official letter of invitation from our host (ESA) for visa purposes, please email Marie-Helene Rio ([Marie-Helene.RIO@esa.int](mailto:Marie-Helene.RIO@esa.int)), with [lea.civetta@ext.esa.int](mailto:lea.civetta@ext.esa.int) in copy.

## Point of Contact for IOCCG-26

Meeting Address                      European Space Agency - ESRIN  
Via Galileo Galilei snc,

00044 Frascati (RM), Italy

Point of Contact (in Italy): Marie-Hélène Rio  
European Space Agency - ESRIN  
Via Galileo Galilei snc,  
Data Applications Division  
00044 Frascati (RM), Italy  
Email: [Marie-Helene.Rio@esa.int](mailto:Marie-Helene.Rio@esa.int)

## Climate

In June the weather is generally warm, as it is the first month of summer. The seasonal average temperature is around 17 - 26 °C although it can be warmer. It is advisable to bring sunglasses and sunscreen. There is a 30% chance of rain in June so an umbrella may also be required.

## Currency in Italy

The currency used in Italy is the Euro. There are 8 different Euro coin denominations and 7 different Euro bill denominations in circulation. Each member state decorates their own coins, but all coins are interchangeable within the countries. At the time of writing 1 Euro = \$1.08 USD



## Power and Appliances, Italy

The electric power supply in Italy, as in the rest of Europe, is 220 volts, with a frequency of 50 Hz per second. The power sockets are of type F and L (see below) - a suitable power adapter may be required to connect to the normal Italian two (or three) round-prong power sockets.

